

Updated Health and Safety Protocols in U.P. Los Baños for the First Semester AY 2022-2023

A. GENERAL HEALTH AND SAFETY PRACTICES IN CAMPUS

Earlier directives on observing minimum health standards and undertaking safety precautions are reiterated here and should be maintained with or without a pandemic (PGH HICU, 2022).

1. Minimum health standards that should be practiced or adopted at all times include:
 - a. wearing of well-fitting face mask, as required by the local or national governments;
 - b. maintaining proper physical distancing;
 - c. checking of body temperature upon entry into indoor and enclosed facilities;
 - d. submission of daily health status in the Online Health Monitoring System (OHMS) or daily health monitoring form as provided by the University Health Service (UHS);
 - e. frequent hand washing; and,
 - f. sanitizing of communal and shared spaces.
2. While the COVID-19 pandemic persists, a Lead Compliance Officer (LCO) will serve as the point person for all COVID-19 related concerns of each college/school or principal office. Please see *Annex A* for the chart of responsible persons in UPLB in relation to COVID-19 measures.
3. UPLB constituents who are displaying any symptoms of COVID-19 such as fever (37.8°C or higher) must stay at home and report these in the OHMS.
4. Signages on minimum public health standards and other physical requirements (such as sanitation stations) must be maintained in all offices, classrooms, and other indoor spaces. These spaces must also undergo regular disinfection and cleaning.

B. ACCESS AND ACADEMIC ACTIVITIES OF UPLB CONSTITUENTS

While the campus is accessible to the public through selected gates (subject to the gate entry policy), access to campus areas and allowable activities of UPLB faculty, staff, and students are guided by the following principles (*see Annex B for summary protocols from OVPAA Memo No. 2022-123*).

1. Participation in Face-to-Face Learning Activities

While all learners can enroll for the First Semester AY 2022-2023, only fully vaccinated students registered for the semester are considered Eligible Students (ELS) and can participate in in-person face-to-face (F2F) learning activities. Faculty and staff members conducting F2F activities must also be fully vaccinated.

The definition of full vaccination will follow the prevailing Department of Health (DOH) issuance. As of the issuance of this memorandum, full vaccination is defined as having received the complete primary series of the available COVID-19 vaccine. It is recommended that all constituents remain up to date in their COVID-19 vaccinations by receiving the booster dose/s when available.

To facilitate program planning, all students must provide details and submit electronic copies of their vaccination certificate (Attachment A, generated from <https://vaxcert.doh.gov.ph>, if applicable), signed "UPLB Student Commitment to Disclose Health Events of Public Health Concern"

form (Attachment B, accessible from <https://tinyurl.com/HealthDisclose>), and signed “Waiver/Quitclaim” form (Attachment C, accessible from <https://tinyurl.com/WaiverQuitForm>) through the Google Form (see *Annex C for sample forms*) provided by their Unit Compliance Officer (UCO). Faculty members may request validation of the vaccination status of students in their classes from the respective department/institute of the student.

To ensure financial support for COVID-19 related incidents, all Filipino students are enjoined to have medical insurance that covers COVID-19 expenses or to register for PhilHealth coverage. Students interested in registering for PhilHealth coverage may coordinate with the Office of the Vice Chancellor for Student Affairs (OVCSA).

For issuance of study permits, international students must provide proof of: (1) full vaccination; (2) registration in the StaySafe.ph system; (3) health insurance covering medical expenses amounting to PHP 1,000,000, COVID-19 related expenses, and medical repatriation (including death) recognized by local health providers at the LGU level; (4) full travel insurance for round trip airfare/ticket including rebooking costs, air ticket cancellation, search and rescue cost, and travel assistance cancellation; and, (5) the deposit of emergency money worth at least PHP 32,000 for a 30-day stay in a campus facility in case of lockdown. When Alert Level 4 or 5 is imposed in Los Baños, acceptance of inbound applications will be terminated and pending inbound arrivals will be cancelled. Additional instructions for international students will be provided in a separate memorandum.

In addition, students who commenced their studies in AY 2020-2021 and AY 2021-2022 but who did not submit their medical clearance when they first enrolled in UPLB should coordinate with their LCO, who will schedule their physical examination at the University Health Service (UHS) after the semester starts.

2. Delivery Mode of Classes and Other Academic Activities on Campus

While under Alert Level 1 or when Los Baños is no longer under any alert level, Eligible Students (ELS) will be able to participate in classes under any of the Blended Learning Models (BLMs). Once Alert Level 2 or higher is imposed in the locality, classes will transition to BLM 1 (fully online blend), except for classes that have been identified as Priority Classes (PCs). ELS of PCs may continue required F2F activities until Alert Level 4 or 5 is imposed, when all classes transition to BLM 1.

Academic units should provide the list of PCs at the start of the semester and faculty members must indicate in their course guides how transitions will be made when alert levels change. In addition, adjustments for enrolled students who are not eligible to participate in F2F activities should be made to ensure continuity of learning.

In-person face-to-face general and comprehensive examinations for graduate students are allowed while under Alert Level 3 or lower. Under Alert Level 4 or 5, only online examinations will be allowed.

In-person face-to-face consultations with fully vaccinated advisers and faculty members are available for ELS with confirmed appointments under Alert Level 3 or lower. Online consultations may be held for all other students or when UPLB is under Alert Level 4 or 5.

3. Access to Classrooms, Enclosed Spaces, and Accommodation Facilities

Classrooms and enclosed spaces are off-limits under Alert Level 4 or 5. Physical distancing of at least 1-meter distance in all directions should be strictly maintained in classrooms and enclosed spaces in campus facilities at a maximum capacity of 50% under Alert Level 2 and 30% under Alert Level 3. While under Alert Level 1 or when Los Baños is no longer under any alert level, physical distancing is still recommended but may no longer be required.

When F2F activities of classes in BLM 2 or 3 are allowed under Alert Level 1 or when no alert level is raised, ELS may use their assigned classrooms for class-related discussions and similar activities only during the day and time scheduled for each specific class. Only ELS of PCs may make use of classrooms under Alert Level 2 or 3 while classrooms will be inaccessible to all students under Alert Level 4 or 5. Proper distancing and the allowable capacity should always be followed.

Enclosed sections of libraries, learning hubs, indoor sports facilities, and other facilities that can be closed off with doors and windows are accessible to ELS under Alert Level 1 or when no alert level is raised. Under Alert Level 2 or 3, only ELS of PCs can access the online reservation system of the specific facility.

Access to student housing facilities on campus will follow the guidelines set by the Office of Student Housing (OSH) under the Office of the Vice Chancellor for Student Affairs (OVCSA). Access to other accommodation facilities on campus will follow the guidelines set by the University Housing Office (UHO) under the Office of the Vice Chancellor for Community Affairs (OVCCA). In general, accommodation facilities should be cleared of all occupants under Alert Level 4 or 5.

4. Access to Outdoor and Open-air Spaces

Activities in outdoor and open-air spaces must comply with allowable activities under the prevailing alert level as identified by the local and national governments. Outdoor and open-air spaces accessible to all enrolled students under Alert Level 3 or lower alert levels include open-air sections of libraries, learning hubs, and buildings.

Permits for organized activities such as motorcades, fun runs, and photo/video shoots should be coordinated with the OVCCA, subject to relevant guidelines of the local government units (LGUs). Student activities to be conducted in outdoor and open-air spaces of the campus should have the endorsement of the Office of Student Activities (OSA) of the OVCSA before being coordinated with the OVCCA.

5. Off-Campus Activities

Off-campus activities may only be conducted when UPLB and the locality where the activity is to be conducted are under Alert Level 3 or lower. Students undertaking off-campus activities required for classes (such as internships, field work, and practicum) should comply with all documentary requirements before commencing activities and will follow the alert level prevailing in the locality of the activities. Only ELS can participate in outreach programs that are to be conducted off-campus, where only ELS of PCs may participate under Alert Level 2 or 3.

Personnel who intend to travel must secure the proper travel request (TR), especially for official engagements. Approval of TRs should be secured from the immediate Unit Head (Department Chair, Institute/Office Director, College Dean, or Vice Chancellor) except in the following cases, where the Chancellor must approve the travel request: (a) when Laguna and/or the travel destination is

under Alert Level 4 or 5; (b) when the travel covers seven (7) days or more; or, (c) when expenses are charged to the UPLB General Fund.

When travel is undertaken in line with official functions (for example, project-related field work), the head of party must: (1) ensure that all necessary health and safety protocols are followed; (2) provide a certification that all participants are aware of and accept the risks related to their activities; and, (3) be fully accountable for all liabilities, damages, or expenses related to these activities.

C. SOCIAL GATHERINGS IN THE CAMPUS

The conduct of activities that involve mass gatherings of more than ten people (such as trainings, seminars, workshops, and conferences) present an increased risk of transmission. Organizers must comply with the following requirements and recommendations in planning and conducting these activities or events, including COVID-19 Protocols of UPLB regularly updated by the UHS (*see Annex D for current protocols*):

1. The maximum allowable indoor venue capacity under the prevailing alert level must be maintained and updated vaccination is mandatory for all participants in indoor and/or enclosed venues. Updated vaccination requires:
 - a. completion of two primary doses (or one dose for those who received the Janssen vaccine) AND one booster dose, or
 - b. completion of two primary doses (or one dose for those who received the Janssen vaccine) where the most recent dose was received not more than six months prior to the event.
2. It is highly encouraged to conduct activities outdoors. However, when activities are conducted indoors, maximize natural ventilation and prioritize the use of facilities with two door openings to allow unidirectional flow of human traffic. Where there is only one door, provide directional signs to guide human traffic in a unidirectional flow.
3. Attendees should have at least one meter of clear distance in all directions from all other attendees and should always wear a well-fitting face mask.
4. Discourage sharing of items, especially those that are difficult to clean or disinfect. When sharing is necessary, materials and equipment should be cleaned and disinfected between uses.
5. When food is offered at any event, provide pre-packaged boxes or bags for each attendee. Self-service or assisted buffets and family-style meals are discouraged.

Requests to conduct any activity requiring entry of large groups of people into the campus must be addressed to the Chancellor through the OVCCA to ensure proper coordination for safety and security of all participants. When conducting the activity/event, the organizer must ensure that the prescribed safety and security protocols are observed. The organizer will be held accountable for any breaches committed by event participants. Please note that regular curfew hours from 10:00 p.m. to 5:00 a.m. shall be implemented, unless organizers are authorized otherwise.

D. COVID-19 INCIDENTS ON CAMPUS

When constituents in U.P. Los Baños are found to be positive for COVID-19, procedures to ensure the safety of all constituents and mitigate the related risks to the wider community should immediately be implemented by the relevant personnel.

All UPLB constituents are reminded that their conduct of activities within the campus are covered by the provisions related to the mandatory reporting of health events (such as symptoms related to COVID-19 infection and/or exposure to or contact with a confirmed COVID-19 case) as prescribed in Republic Act 11332, otherwise known as the “Mandatory Reporting of Notifiable Diseases and Health Events of Public Health Concern Act”.

Moreover, all UPLB constituents are reminded of their responsibility to keep their records updated and to report their daily health status in the Online Health Monitoring System (OHMS), whether or not they enter the campus. Individuals who have symptoms should stay at home or in their accommodation facilities. Only individuals who have a valid OHMS Building Pass may come to campus.

While protocols for individuals with confirmed or possible exposure to COVID-19 cases are consistently updated by the UHS (*see Annex D*), the guidelines set forth here should direct the monitoring and management of constituents and facilities of the University as they relate to confirmed or possible COVID-19 incidents on campus.

1. F2F Participant who Develops Symptoms

- a. A participant in an F2F activity who develops symptoms while on campus should inform the faculty-in-charge/organizer. Personnel in the office are also considered F2F participants and must report to their OHMS Officer.
- b. The participant must proceed to the holding area to which they are directed. If personal arrangements can be made, they should go home or to their local accommodation facility as soon as possible. If personal arrangements cannot be made, the participant may ask for transportation assistance from the organizer/UCO.
- c. For UPLB constituents, the symptomatic individual should:
 - i. schedule an online consultation with the UHS as soon as they are home, for proper guidance if testing is required and when to schedule the RT-PCR test or RAT, if necessary;
 - ii. continue to report their daily health status in OHMS; and,
 - iii. follow the measures appropriate for their case as provided in the COVID-19 Protocols for UPLB (*see Annex D*).

2. OHMS Officer/Faculty-in-Charge/Organizer of F2F Activities

- a. OHMS Officer must ensure that each faculty and staff member reporting to the office has a valid OHMS Building Pass. Faculty members conducting F2F class activities must check for the OHMS Building Pass of each participant in the F2F activity. Organizers of other F2F activities must manually check for symptomatic individuals.
- b. If a participant shows or develops symptoms related to COVID-19 while the F2F activity is being conducted, the participant must be asked to continue wearing a well-fitting mask and should be directed to the closest holding area.
- c. The faculty member/organizer should inform the UCO of the symptomatic participant and may continue with the activity, reminding the remaining participants to keep wearing their masks and to monitor for symptoms for the next 10 days. OHMS Officers must also report to their UCO.

3. Compliance Officers

- a. The LCO, in coordination with their UCOs, should ensure that venues for teaching/learning/social activities comply with recommended engineering interventions.
- b. When an individual develops symptoms on campus and is directed to the holding area, the UCO should ensure that the individual is brought home or to their local accommodation facility and that they consult with the UHS as soon as possible.
- c. The LCO, in coordination with their UCOs, should ensure that facilities where symptomatic individuals have visited are cleaned and disinfected as soon as possible.
- d. The LCO should maintain a daily tally of confirmed and probable COVID-19 cases within their college/principal office in the online system set up for this purpose, to inform possible transitions of activities within their area or responsibility.

For areas where confirmed or probable COVID-19 cases have visited, cleaning and disinfecting should be done as soon as possible without disrupting classes or work in the area. Once a COVID-19 case is confirmed in the unit, asymptomatic close contacts do not need to quarantine and should be reminded to monitor for symptoms for the next 10 days. If a close contact becomes symptomatic, the protocol for symptomatic individuals should be followed (*see Annex D*).

4. Localized Transition to Protocols of Higher Alert Levels

In the absence of local or national government issuances implementing a higher alert level, UPLB constituents may be asked to transition to protocols of a higher alert level due to COVID-19 incidents within their area.

To ensure continuity of learning, faculty-in-charge of classes should transition to BLM 1 for one week when more than 20% of their class is unable to undertake F2F activities due to confirmed or probable COVID-19 infection. The faculty member must report this transition to their UCO, who may verify the student reports of symptoms from the relevant OHMS Officer/s.

Unit heads may direct their faculty members to transition their classes to BLM 1 when there is clustering of cases within their department/institute/college/office as reported by their UCO/LCO. The announcement regarding UPLB-wide transitions of activities are to be made by the Office of the Chancellor through the relevant communication channels of the University.

E. ENGINEERING AND BEHAVIORAL INTERVENTIONS

While physical and social interventions are necessary to minimize the risks of transmission for all constituents and visitors to the campus, the following engineering and behavioral interventions are no longer new to our community that has been dealing with the pandemic for more than two years. They are being provided here to reiterate and update existing protocols.

1. Enclosed Spaces

- a. Maintain only up to the maximum capacity allowed under the prevailing alert level while providing at least 1-meter clear distance between seating or workstations.
- b. Sanitizing stations, with 70% alcohol solution, or an outdoor washing area should be provided at all entrances.
- c. Visual cues and traffic markers should be located in visible areas reminding individuals to observe physical distancing and of other minimum public health standards.

- d. Maximize use of natural ventilation in enclosed spaces by opening windows and doors. While good ventilation does not preclude the use of air-conditioning units, rooms with access to outdoor air should promote air exchange by having exhaust fans or open windows with fans in exhaust mode position. Where air exchange to the outside is not possible, air filtration devices with High-Efficiency Particulate Air (HEPA) filters should be installed.
- e. High touch surfaces should be cleaned with soap and water at least once daily.
- f. Facilities should be disinfected at least once per week, more frequently if used by multiple occupants and/or for purposes that present a high risk of transmission such as comfort rooms and food service areas.
- g. Enclosed spaces should not be closed for purposes of cleaning or disinfecting. These activities should be done outside of office hours or on weekends. For areas where confirmed or probable COVID-19 cases have visited, cleaning and disinfecting should be done as soon as possible without disrupting classes or work in the area.

2. Holding Area and Isolation Facilities

- a. Each building should have a designated holding area for individuals displaying symptoms of COVID-19 who are awaiting transport to their homes or accommodation facility.
- b. The holding area should; (i) be limited to one person per use; (ii) have adequate ventilation; (iii) have a self-closing door, if possible; (iv) be located near the exit; (v) have foot-operated “hand wash” basin or hands-free sanitizer or alcohol dispenser; (vi) have dedicated trash bins for various types of waste (for infectious wastes, yellow plastic lining is required); and, (vii) have dedicated cleaning and disinfecting materials.
- c. The holding area should be disinfected after each use.
- d. To minimize the risk of transmission when transporting a symptomatic individual, the vehicle should be driven by a driver wearing appropriate personal protective equipment (which will be provided by the UHS) and should have all windows open.
- e. For students who are found to be COVID-19 positive, they may be referred to the OSH-OVCCA and may be accommodated at the New Dorm. COVID-19 positive UPLB personnel may be referred to the UHO-OVCCA and may be accommodated at the Narra Residence.

3. Outdoor and Open-Air Spaces

- a. Open-Air Sections of Libraries and Learning Hubs
 - Libraries and learning hubs have been set up to accommodate students who need access to the UPLB WiFi network or may need space to conduct independent learning activities, attend online classes, or undertake out-of-class activities (such as production of class outputs and the like). Open-air sections of these facilities cater to all enrolled students as well as all faculty and staff members.
 - Each facility should determine its own utilization, reservation, and/or prioritization system, which should be widely publicized to all possible users.
- b. Copeland Gymnasium, Baker Hall, and Other Sports Facilities
 - The Copeland Gymnasium will be accessible following specific/designated time schedules for users, scheduled through the Department of Human Kinetics, except when the Gymnasium is used as a vaccination hub or for other official purposes.
 - The Baker Hall outdoor courts, swimming pool, bath house, oval, football field, and softball field will be accessible based on the schedule provided through the

Department of Human Kinetics and/or relevant office, except when the facility is used for other official purposes.

- Users must satisfy the following conditions:
 - Must be OHMS account compliant
 - Must be fully vaccinated
 - Must follow the reservation system
- OHMS building pass verification, vaccination card checks, and log-in procedures will be required upon entry.
- Directional traffic in entrance and exit areas of the gymnasium shall be observed.
- Hand sanitizers will be provided in strategic locations within the gymnasium.
- Team/contact sports may be allowed subject to the prevailing alert level restrictions.
- Water stations shall be placed in strategic locations within the gymnasium. Sharing of bottles or cups is strictly prohibited.
- The maximum allowable number of persons shall be determined by the unit and must be strictly followed within specific areas/rooms of the gymnasium. Signages shall be posted on the specific areas/rooms.
- Face masks should be worn during physical activities within the gymnasium.
- Physical distancing must be observed whenever possible.
- Everyone is expected to be responsible and stay at home if they are not feeling well. Any individual showing signs of illness will be asked to leave the premises.

c. Freedom Park and Jogging Lane (Pili Drive)

- For the Freedom Park, vehicles may be parked only in the designated parking slots between Baker Memorial Hall and the Student Union Building or at the parking lot of Baker Memorial Hall. Motorists will not be allowed to park their vehicles in any other area around the UPLB Freedom Park.
- Motorists are also reminded to keep their valuables and possessions safe.
- Exercise traffic will be counterclockwise.
- Individuals are reminded that spitting and littering are prohibited throughout the entire campus.
- Practice physical distancing even while exercising. Please keep six feet away from any other person and avoid touching other individuals and university property. Personal exercise equipment should be disinfected after each use if these are to be shared.
- Everyone is expected to be responsible and stay at home if they are not feeling well. Any individual showing signs of illness will be asked to leave the premises.

4. Food Service and Dining Areas

- a. There should be a continued preference for outdoor and alfresco dining as well as staggered meal breaks.
- b. Kitchens, pantries, and dining spaces shall be limited to the maximum allowable capacity of the facility under the prevailing alert level, while always maintaining a minimum of 2-meter clear distance among users in indoor facilities.
- c. Soap and water should be readily available for hand washing before and after eating. Otherwise, hand sanitizers that contain at least 70% ethyl or isopropyl alcohol should be made available.
- d. Sharing of food, plates, glasses/mugs, and utensils is highly discouraged. Use of disposable utensils may also be considered but should be kept to a minimum to avoid harmful litter in the environment.

- e. When food is offered at any event, provide pre-packaged boxes or bags for each attendee whenever possible. While all are highly discouraged, family-style meals are preferred over buffet set-ups, assisted buffets being preferred over self-service buffets.
- f. Guidelines for food concessionaires will be released by the Business Affairs Office (BAO) of the OVCCA.

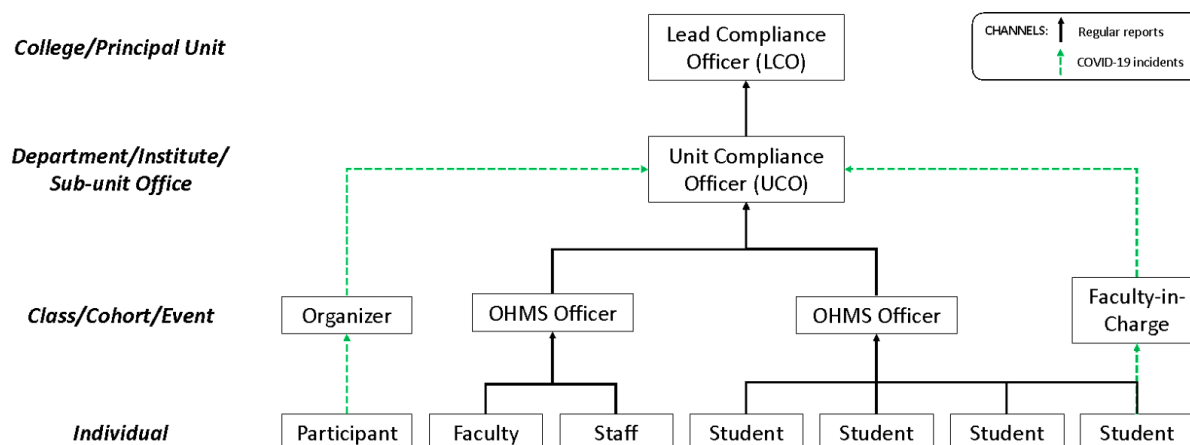
F. OFFICIAL COMMUNICATION CHANNELS

To ensure that the appropriate information and guidance is provided, only announcements from the UPLB website (www.uplb.edu.ph), the UPLB Twitter account (@UPLBOfficial), and emails issued by the Office of the Chancellor (contact: oc.uplb@up.edu.ph) should be considered as official University-wide issuances.

Additional unit-specific announcements may be issued by the various University units through their official accounts. To ensure the validity of the announcements, each University unit should provide details of their official communication channels, including the contact details of the designated Compliance Officers for inquiries related to the guidelines presented in this Memorandum.

Related guidelines based on previous issuances are deemed superseded by the provisions in this Memorandum. For your strict compliance.

ANNEX A. CHART OF PERSONS RESPONSIBLE FOR COVID-19 MEASURES IN UPLB



NOTES:

1. The Lead Compliance Officer (LCO) per College/Principal Unit is the unit's representative in the reconstituted COVID-19 Prevention and Mitigation Committee.
2. Accountable to the LCO, at least one Unit Compliance Officer (UCO) for each department/institute/sub-unit office should be assigned to coordinate with their OHMS Officers and to respond to COVID-19 related concerns of their specific unit.
3. Accountable to the UCO, functions of the OHMS Officer include: resetting of accounts for the day (if necessary); validation of reported symptoms and reported COVID-19 responses; ending or extending quarantine; verification of vaccination records; and, generating required reports.
4. For students, OHMS accounts will be grouped by study program (and major field, if applicable) and by academic year of entry to the university (e.g., all students of the BS MATH program who entered in AY 2020-2021 will be assigned as one group or all students of the BS Agriculture major in Animal Science program who entered in AY 2019-2020 will be assigned as one group). There will be one group for all graduate students of a program and six possible undergraduate student groups per program: 2017 and older, 2018, 2019, 2020, 2021, and 2022. For programs with major fields, there may be more than one student group for each academic year.
5. Approximately 50 students of each student group will be assigned to one OHMS Officer, who will be assigned by the unit offering the program. Graduate students of a program (and major field, if applicable) will be grouped as one and will be assigned to one OHMS Officer from the unit implementing the program. Thus, for programs (and major fields, if applicable) with more than 50 students per academic year, two OHMS Officers should be assigned for each student group.
6. It is recommended that departments/institutes maximize the functions of their Student Welfare Committees and Graduate Program Management Committees to assist in student concerns related to COVID-19, including management and monitoring of student records in the OHMS. Once the OHMS Officers for the students have been identified, one of the OHMS

Officers per student group must fill out the Google Form at <http://bit.ly/OHMSOfficersForStudents> .

**ANNEX B. PROTOCOLS FOR CAMPUS-BASED ACTIVITIES UNDER DIFFERENT ALERT LEVELS FOR UP
DILIMAN, UP LOS BAÑOS, UP VISAYAS, UP MINDANAO, AND UP BAGUIO IN THE FIRST
SEMESTER AY 2022-2023** (Excerpt from OVPAA Memorandum No. 2022-123)

ACTIVITY ¹		No Alert	Alert Level 1	Alert Level 2	Alert Level 3	Alert Level 4	Alert Level 5
Allowable Indoor Capacity ²		100%	100%, preferably with 1 m distance	50%, with 1 m distance	30%, with 1 m distance	Not applicable	
Delivery Mode of Classes ³	ELS	Blended Learning Model 1/2/3		Blended Learning Model 1		Blended Learning Model 1	
	PC			Blended Learning Model 1/2/3			
Access to Classrooms ⁴		Allowed for ELS	Allowed for ELS, preferably with 1 m distance	Allowed for PC only		Not allowed	
Access to Enclosed Spaces ⁵		Allowed for ELS	Allowed for ELS, preferably with 1 m distance	Allowed for PC with approved reservations		Not allowed	
Access to Outdoor and Open Spaces ⁶		Allowed for ES				Not allowed	
Off-campus Activities ⁷		Allowed for ELS		Allowed for PC only (Allowed for ELS only)		Not allowed	
Access to Accommodation Facilities on Campus ⁸		Allowed for ELS				Not allowed	
General and Comprehensive Examinations ⁹		On-Campus allowed for ES with permits				Online	
Consultations with Advisers/Faculty Members ¹⁰		F2F allowed for ELS	F2F allowed for ELS with appointment (Online for unvaccinated students)			Online	

ANNEX C. UPLB STUDENT COMMITMENT FORM TO DISCLOSE HEALTH EVENTS OF PUBLIC HEALTH CONCERN (ATTACHMENT B) AND WAIVER/QUITCLAIM FORM (ATTACHMENT C)



UNIVERSITY OF THE PHILIPPINES LOS BAÑOS
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UPLB STUDENT COMMITMENT TO DISCLOSE HEALTH EVENTS OF PUBLIC HEALTH CONCERN
(Tungkulin ng Isang Estudyante ng UPLB na Ipaalam ang Alinmang Kaganapang Makakaapekto sa Pampublikong Kalusugan)

I, *(Last Name, First Name, Middle Initial)* _____, _____ years old,
☐ male / ☐ female, and a student of *(College)* _____ commit to disclose any health event to my College Secretary, such as symptoms related to COVID-19 infection, exposure or contact with a confirmed COVID-19 case, as prescribed in Republic Act 11332, otherwise known as the:

Mandatory Reporting of Notifiable Diseases and Health Events of Public Health Concern Act

That should I have the above-related health events, I shall not report to class until I have consulted with a physician, and until I have been given medical clearance. I also understand that non-compliance of the above will warrant the appropriate sanctions as provided for by the law and under the relevant Civil Service rules and regulations of the University.

Lastly, I fully understand my responsibility to protect the University from infectious disease hence, *I am signing this commitment.*

Signed:

Attested to:

Name & Signature of Student / Date

Name & Signature of College Adviser / Date

Attachment C. Waiver/Quitclaim Form

(Fill in the required information)

WAIVER/QUITCLAIM

University of the Philippines Los Baños
College: _____

I, _____, a student in the
Department/Institute of _____, College of
_____, UP Los Baños, College, Laguna, do hereby agree and promise
to abide by the rules of the University during the face-to-face classes/activities inside the UPLB Campus,
as well as the pertinent rules and regulations of the laboratory facility/office/department/institute. I
understand that failure to abide with the rules and regulations would result to my discontinued participation
in the face-to-face classes activities inside the UPLB Campus.

I understand that during the face-to-face classes/activities inside the UPLB Campus, I shall be under
the direct supervision of the faculty-in-charge and the Department Chair/Institute Director/College
Compliance Officer. I promise to observe due diligence in adhering to the DOH-IATF guidelines and
protocols on COVID-19 mitigation and prevention. I understand that I may be legally liable for violations
of these protocols. I understand that if I contract COVID-19 during the face-to-face classes/activities inside
the UPLB campus, that I shall personally shoulder all damages.

We hereby declare that we have read and understood the contents of this document prior to signing thereof
and that this is made freely and voluntarily and with full knowledge of our rights under the laws of the
Philippines.

Name and Signature of Parent/Guardian

Name and Signature of Student

ANNEX D. UPDATED COVID-19 PROTOCOLS FOR UPLB (as of 04 August 2022)



COVID-19 PREVENTION & MITIGATION COMMITTEE UNIVERSITY OF THE PHILIPPINES LOS BAÑOS

c/o Office of the Director, University Health Services, UPLB, College, 4031 Laguna, Philippines
covidpmt.uplb@up.edu.ph | uplb.edu.ph/main

UPDATES ON COVID-19 PROTOCOLS FOR UPLB

• 04 August 2022 •

PROTOCOL	REVISION, effective immediately		ALERT LEVEL 1	ALERT LEVEL 2 OR 3	ALERT LEVEL 4 OR 5
	Fully-Vaccinated	Incompletely-Vaccinated or Unvaccinated			
Protocol for Confirmed COVID-19 Cases	<ul style="list-style-type: none"> Isolation period: Asymptomatic or with mild symptoms: 7 days* (5 days for healthcare workers, if with booster) With moderate symptoms: 10 days* With severe and critical symptoms: 21 days* MESU/CESU clearance is required (no need to be validated by the UHS). Post-COVID RT-PCR test: NOT required. <p>Reason to end quarantine: (1) Fully vaccinated; (2) MESU/CESU medical clearance; (3) completed the prescribed isolation period**</p>	<ul style="list-style-type: none"> Isolation period: Asymptomatic or with mild symptoms: 10 days* With moderate symptoms: 10 days* With severe and critical symptoms: 21 days* MESU/CESU clearance is required (no need to be validated by the UHS). Post COVID RT-PCR test is required. <p>Reason to end quarantine: (1) Incompletely or NOT vaccinated; (2) Neg RT-PCR result; (3) MESU/CESU medical clearance; (4) completed the prescribed isolation period OR (1) (NP) post COVID RT-PCR test result; (2) MESU/CESU medical clearance; (3) completed the prescribed isolation period**</p>	✓	✓	✓
Protocol for EXPOSURE to a Co-confirmed COVID-19 Case: Asymptomatic Close Contacts	<ul style="list-style-type: none"> Quarantine period: 0 days* Once cleared by the OHMS Officer, may report to work, but symptom monitoring to complete 14 days from Day 1 of exposure is required. <p>Reason to end quarantine: (1) fully vaccinated; (2) OHMS Officer clearance</p>	<ul style="list-style-type: none"> Quarantine period: 14 days* Once cleared by the OHMS Officer, may report to work. <p>Reason to end quarantine: (1) Incompletely or NOT vaccinated; (2) OHMS Officer clearance; (3) completed the prescribed quarantine period**</p>	✓	✓	✓
Protocol for Symptomatic Individuals	<ul style="list-style-type: none"> Quarantine period: 7 days* (5 days for healthcare workers, if with booster) Secure medical clearance from physician or clinician Report on Day 8 (Day 6 for HCW, if with booster) With severe and critical symptoms: 21 days* Severely immunocompromised: 21 days* <p>Reason to end quarantine: (1) Fully vaccinated; (2) medical clearance validated by UHS; (3) completed the prescribed quarantine period**</p>	<ul style="list-style-type: none"> Quarantine period: 10 days* Secure medical clearance from physician or clinician Report on Day 11 RT-PCR test on Day 3 of symptoms With severe and critical symptoms: 21 days* Severely immunocompromised: 21 days* <p>Reason to end quarantine: (1) Incompletely or NOT vaccinated; (2) medical clearance validated by UHS; (3) completed the prescribed quarantine period**</p>	✓	✓	✓
Protocol for Individuals Returning from High-Risk Travel or Activity	<ul style="list-style-type: none"> May report to work. No need for the 7-day observation period. Monitor for symptoms ** symptoms develop, refer to the Protocol for Symptomatic Individuals. <p>Reason to end quarantine: (1) fully vaccinated; (2) no symptoms</p>	<ul style="list-style-type: none"> Complete 5 days of observation. On Day 4, undergo Rapid Antigen Test. If negative and asymptomatic, may immediately report to work. <p>Reason to end quarantine: (1) Incompletely or NOT vaccinated; (2) completed 5-day-observation; (3) negative RAT results on Day 4; (4) no symptoms</p>	NOT APPLICABLE ANYMORE LIFTED	✓	✓
Protocol for holding an organized or fully enclosed spaces exclusively attended by 10 or more UPLB employees	<ul style="list-style-type: none"> DCM generated Vaccination Certification at https://vaccert.doh.gov.ph/ showing proof of complete immunization 	<ul style="list-style-type: none"> RT-PCR test (72-hour validity) RAT (24-hour validity) 	✓	NOT ALLOWED	NOT ALLOWED
Protocol for UPLB visitors attending an organized or fully enclosed spaces (attended by 10 or more participants)	<ul style="list-style-type: none"> DCM generated Vaccination Certification at https://vaccert.doh.gov.ph/ showing proof of complete immunization 	<ul style="list-style-type: none"> RT-PCR test (72-hour validity) RAT (24-hour validity) 	✓	NOT ALLOWED	NOT ALLOWED
Protocol for UPLB visitors attending an organized activity in open spaces (attended by 10 or more participants)	<ul style="list-style-type: none"> DCM generated Vaccination Certification at https://vaccert.doh.gov.ph/ showing proof of complete immunization 	<ul style="list-style-type: none"> RT-PCR test (72-hour validity) RAT (24-hour validity) 	NOT APPLICABLE ANYMORE LIFTED	✓	NOT ALLOWED
At least RT-PCR test every two (2) weeks	Not required	Required	NOT APPLICABLE ANYMORE LIFTED	✓	✓

*Day 1 for asymptomatic COVID-19 Positive Cases is the day of RT-PCR or Rapid Antigen test that yielded a positive result, or the sample collection date.

Day 1 for symptomatic cases includes 1) the day of exposure to the COVID-19 Positive Case.

Day 1 for asymptomatic individuals is the first day of the onset of symptoms.

**Quarantine or quarantine period may be completed provided that the individual did not develop fever or loss of taste or smell within 14 hours without taking fever medications &/or self-isolation.

• Criteria for Identifying Close Contacts (1-3) are subject to observation (4) of the following (over 14) criteria during same time within COVID-19 Positive Case (UPB): (1) Did not wear face mask; (2) Interaction of 15 minutes or longer; (3) Less than 1 meter distance; (4) Enclosed space with poor ventilation.

• For Reports on COVID-19 cases sent to COVID PMO email, please include date (up to 14) Vaccination status; (1) The most Vaccines for quarantine and booster doses; (2) Result of Vaccine